Requestor | **Approver 1** | **Approver 2+n (optional)** | **Purchase Agent**

Create Requisition → Approval —OK→ Approval —OK→ Supplier Exists —No→ Create eTender (RFX)

Approval —Decline→ (back to Create Requisition)

Approval —Decline→ (back to Create Requisition)

Supplier Exists —Yes→ Create Purchase Order

Create eTender (RFX) → Supplier Bids (Supplier Portal) → Winner Selected → Create Purchase Order

Create Purchase Order → Receive Goods → Receive Invoice → Process Payment
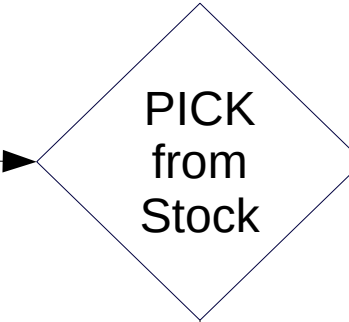
PROCUMAN

Generic Procure-To-Pay Process by Role

Goods Receiver	Inventory Manager	Purchase Agent

Create Goods Receipt (Goods at Receive Area Location) → Transfer Goods To Warehouse → PICK from Stock → PICK Justification

Inventory Management Process

PROCUMAN

Supplier

Register
At
Public
Registration
Web Page

Supplier
To Submit
Prequalification
Questionaire
Document At
Supplier
Portal

PROCUMAN

Purchase Agent

Supplier
Exists

No

Yes

Link
Existing
Supplier
To The
Registration

Approve
Supplier

Vendor
Onboarding

Create
Supplier
(with the
Button in
Supplier
Registrations)

Create
Contact and
Send Portal
User
(with the
Button in
Supplier
Registrations)