



ProcuMan Software

The Open Source Procurement Software

Procuman Software Ltd

Supplier Portal - Supplier Relationship Management Software

- Supplier Company and Contact Information Management
- Prequalification questionnaire submissions
- Open e-tenders listing and quotes submissions
- Product catalog uploads
- Supplier Purchase Order status updates
- Invoice uploads
- Supplier questions and answers
- Email notifications of submissions
- Integration with Procuman Suppliers, Invoices, RFX and PO modules
- Customisable data entry forms



PROCUMAN

Procuman Supplier Portal

Portal Homepage



Home

Supplier Registration

Supplier Login

SUPPLIER PORTAL

Let's power e-procurement together



What can you do in supplier portal

- View open e-tenders and submit quotes
- Upload your product catalog
- Upload your invoices
- Answer prequalification questionnaire
- Maintain supplier information
- Response to claims

Supplier Login

Enter Email and Password

Remember Me

Log in

[Forgot your password?](#)

[Forgot your username?](#)

[Create an account](#)



PROCUMAN

Procuman Supplier Portal

New Supplier Registrations



[Home](#)

[Supplier Registration](#)

[Supplier Login](#)

Select registration type (*) New Supplier New portal user for existing supplier

Company (*)

Contact Person Name (*)

Business Email (*)

Portal Password (*)

Verify Password (*)

Phone Number (*)

Street Address (*)

City (*)

State

Postal Code (*)

Country (*)

Website

[Register](#)



PROCUMAN

Procuman Supplier Portal

Prequalification Questionnaire



Supplier Portal

Prequalification

Open Tenders

Catalogs

Invoices

Claims

Supplier Prequalification Application

Apply to become supplier of goods and services by submitting complete answers to the questionnaire below.

Sections:

1. Company name, contact and address
2. Company financial details
3. Company references

Company registered name (*)

Contact person name (*)

E-mail (*)

Phone number (*)

Address:

Address line 1 (*)

Address line 2

City (*)

Postal code (*)

State



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Procuman Supplier Portal



Supplier Portal

Prequalification

Open Tenders

Catalogs

Invoices

Claims

Supplier Info

RFX ID	Type	RFX Deadline	Required Delivery Date	Description	Tender Link
RFX0019	RFQ	2019-09-30	2017-11-30	We need 5 new PCs	Access Tender
RFX0017	RFQ	2020-03-31		SuiteP test	Access Tender

DEV9 - eTendering

RFX ID Name	RFX0019	RFX Title	REQ0086	
RFX Type	RFQ	Request Sent Date	2017-11-15	
Tender Description	We need 5 new PCs	Delivery Terms	FOB Buyer Location	
RFX Deadline	2019-09-30	Delivery Destination		
Prepaid Freight	No	Required Delivery	2017-11-30	
Ship Carrier				
Line Items				
Line	Product	Quantity	Currency	Description
1	Thinkpad X230	5	AED	
2	Lenovo Screen	5	AED	

Documents

Name	File	Category	Status	Publish Date
No Data				

SUPPLIER QUOTATION FORM

Supplier Name:	<input type="text"/>	Supplier Email:	<input type="text"/>
Supplier Address:	<input type="text"/>	Supplier Address City:	<input type="text"/>
Supplier Address PostalCode:	<input type="text"/>	Supplier Address State:	<input type="text"/>
Supplier Address Country:	<input type="text"/>	Supplier Phone:	<input type="text"/>
Supplier Reference nr.:	<input type="text"/>	Expiration Date:	<input type="text"/>
Quote Description:	<input type="text"/>		
Line Items RFXA:	<input type="button" value="Choose File"/> No file chosen		

Open e-tender listings
and quote submissions



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Procuman Supplier Portal

Supplier Product Catalog Updates



Supplier Portal

Prequalification

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Catalogs

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Claims

Product Catalog Upload

Catalog Name

Catalog Version No.

Catalog Expiry Date

Select Product Catalog (*)

Choose File No file chosen

Submit



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Procuman Supplier Portal

Supplier questions and answers



Supplier Portal Prequalification Open Tenders **Questions** Catalogs Orders Invoices Supplier Info

Question ID	Topic	Questions	Status	RFQ	PO	Modified	Created	Link
49	Request for Quotation RFQ123456	Is any services to be included ?				2018-10-07 13:11:12	2018-10-07 13:11:11	See Replies
50	Purchase Order PO99876	What size and color ?				2018-10-07 13:12:19	2018-10-07 13:12:18	See Replies
51	Other Topic	When will you make the PO ?				2018-10-07 13:15:24	2018-10-07 13:13:11	See Replies

Procuman Supplier Portal

Purchase Order listing and status updates

[Supplier Portal](#)[Prequalification](#)[Open Tenders](#)[Questions](#)[Catalogs](#)[Orders](#)[Invoices](#)[Supplier](#)

PO Number	PO Ref.	Date Required	Delivery to Branch	Notes for Supplier	Required Documents	RFQ Offer	Total Incl Tax	Currency	
102	PO-REQ0108		Procuman Luxembourg	New forklift truck			127,056.00	AED	
	Line	Product	Description	Part Number	Note	Quantity	Sale Price	Total	Update Link
	1	Forklift truck				1	34,000.00	34,000.00	Update Status
	2	extra battery pack -				2	45,678.00	91,356.00	Update Status
PO Number	PO Ref.	Date Required	Delivery to Branch	Notes for Supplier	Required Documents	RFQ Offer	Total Incl Tax	Currency	
112	PO112 Milk Order	2018-10-25			Packing_List Quality_Certificate	RFXA000062	322.15	AED	

Procuman Supplier Portal

Supplier Invoice Uploads



Supplier Portal

Prequalification

Open Tenders

Catalogs

Invoices

Claims

Invoice Upload for PDF files

Customer PO Number (*)

Supplier Sales Order Number

Invoice Number

Invoice Date

Invoice Amount

Select Invoice File (*)

Choose File No file chosen

Submit



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